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13th February 2020

LA(20)08

To: Labour Affairs Committee

Copy: All Members & Associate Members (for information)

CHINA MSA GUIDE TO THE EFFECTIVE HANDLING OF CREW CERTIFICATES FOR OCEAN-GOING VESSELS DURING THE PREVENTION AND CONTROL OF COVID-19

Action Required: *Members are kindly invited to note that on 13 February 2020, The Maritime Safety Administration of People's Republic of China issued a Guide to the Effective Handling of Crew Certificates for Ocean-going Vessels during the Prevention and Control of the Covid-19. Attached is an English translation of this Guide. This was kindly prepared by the ICS (China) Liaison Office.*

Natalie Shaw

Director Employment Affairs.

Guide to the Effective Handling of Crew Certificates for Ocean-going Vessels During the Prevention and Control of the Covid-19

(February 2020)

1. Ocean-going Vessel Crew Training Certificate Renewal

1.1 Relevant Instructions and Remarks

Those who have registered for the crew on "international vessel seaman's record book", whether now onboard or intended to be onboard, and with a training certificate expires after 1 December, 2019 or the expiration date of the certificate is less than 12 months, may renew the training certificate after their units issuing an undertaking truthfully stating the health condition of the crew. After the outbreak of the Covid-19, the company shall make up for the required materials within the prescribed time limit in accordance with the requirements for the renewal of the training certificate.

Please note: this must be handled by a company but not by an individual

1.2 Application for Training Certificate

Route: "apply for certificate - I want to apply for ship certificate" in the crew electronic declaration system.

"Revalidation of training project in special period" is added to the application page to display the training certificate project expired after 1December, 2019 or within 12 months from the expiration of the certificate. The applicant can choose the project that is revalidate this time. The letter of commitment shall be uploaded, and other operations will remain unchanged. The function interface is as follows:

1.3 Generation of form for Training Certificate Handling Items

After the training certificate application is saved, click "print the application form". If it is valid for a special period, it will be reflected in the remarks column of the application project. Please verify that it is consistent with the items that the crew actually applied for to be revalidate during the special period. The function interface is as follows:

海船船员培训合格证书办理事项表

时间:							
姓名	汉语拼音	性别	男	国籍	中国	照片	
身份证号码		出生日期	1995年01月21日				
现持培训合格证书	证书号码: 签发日期: 签发机关:	PFG20190085 2019年10月02日 江苏海事局	海船船员健康证明	编号	签发日期		
申请形式	初次申请 <input checked="" type="checkbox"/> 再有效换证 <input checked="" type="checkbox"/> 损坏换发 <input type="checkbox"/> 遗失补发 <input type="checkbox"/> 事故补发 <input type="checkbox"/> 信息变更 <input type="checkbox"/>						
证书项目	申请项目	已持证项目	新增项目	通过考试	满足资历	通过更新	备注
Z01	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>				<input checked="" type="checkbox"/>	
Z02	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>					特殊时期再有效
Z03	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>					特殊时期再有效
Z04	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>					
Z05							
Z06							
Z07	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>					
Z08	<input checked="" type="checkbox"/>		<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>			
Z09							
T01	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>					
T02							
T03							
T04	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>					特殊时期再有效
T05							
T06-1	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>					
T06-2							
T06-3	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>					
T07	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>					

1.4 Confirmation of Training Certificate Declaration

Please verify the accuracy of the information before applying for the declaration. Read the statement of responsibility and click apply.

2. Renewal of Ocean-going Vessel Seafarers' Certificates of Competency

2.1 Relevant Instructions and Remarks

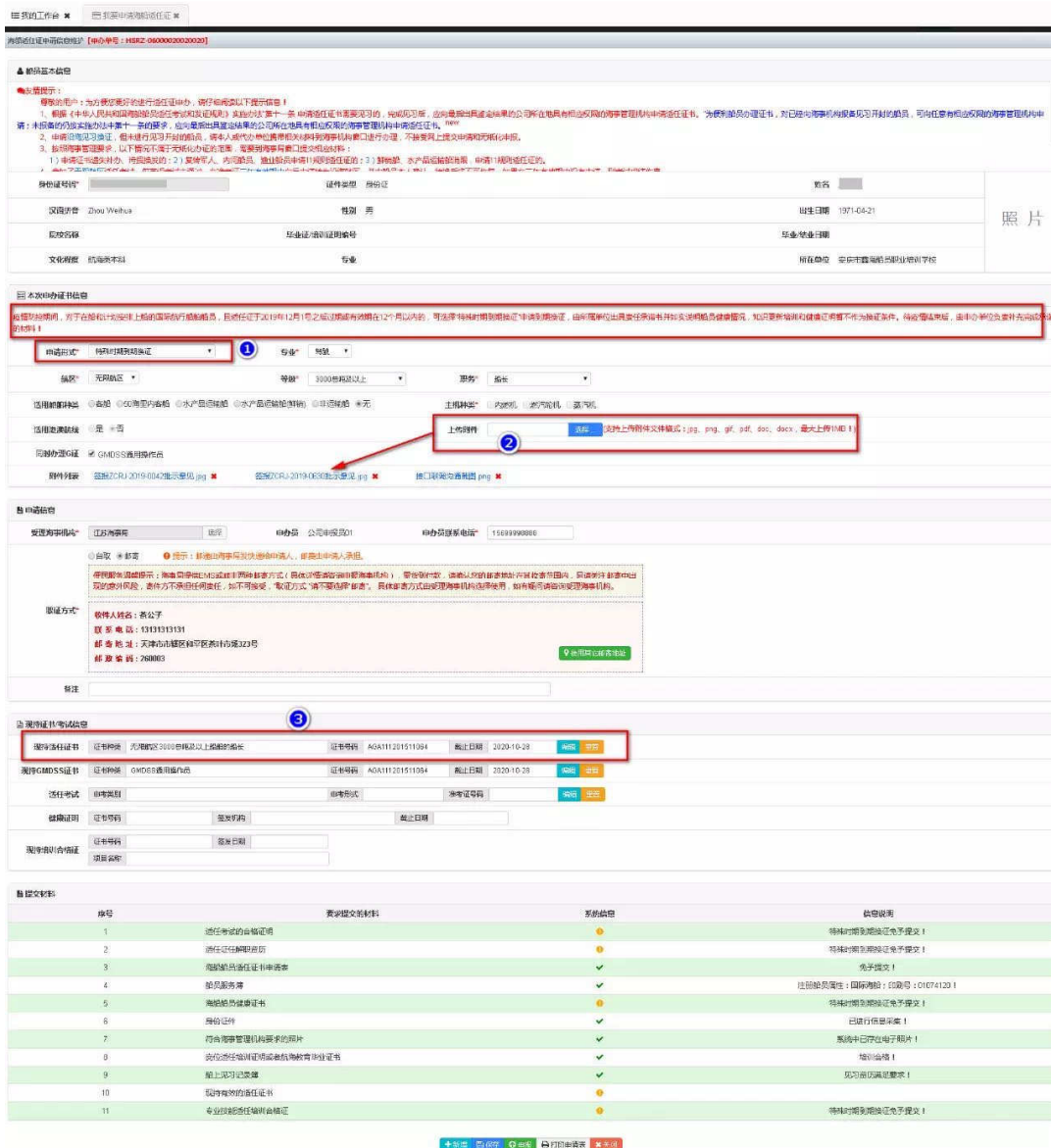
The seafarers holding the certificate of competency of the unlimited navigation area whether now onboard or intended to be onboard, and with a training certificate expires after 1 December, 2019 or the expiration date of the certificate is less than 12 months, may renew the training certificate after their companies issuing an undertaking truthfully stating the health condition of the crew. After the outbreak of the Covid-19, the company make up for the required materials within the prescribed time limit in accordance with the requirements for the renewal of the training certificate.

Please note: this must be handled by a company but not by an individual

2.2 Application for Certificate of Competency

Route: "apply for certificate - I want to apply for ship competency certificate" in the crew electronic declaration system.

On the application page, the application form of "renewal at special time" is added. The original application form of "renewal at special time" is retained. Please choose the corresponding application form according to the actual situation. If the card is due for renewal in a special period, a letter of commitment shall be uploaded. The function interface is as follows:



2.3 Generation of Certificate of Competency Application Form

Click "print application form" after the certificate of competency has been saved. The application form will be reflected in the application form at the expiration of the special period. The other items displayed in the application form will be no different from the normal application form. The function interface is as follows:

海船船员适任证书申请表

申请时间: _____ No: HSRZ-06000020020020 _____

姓名		汉语拼音		性别	男	照片
身份证号码				出生日期	1971年04月21日	
所在单位	安庆市鑫海船员职业培训学校			文化程度	航海类本科	
专业学历/适任培训	院校名称: _____ 专业: _____		毕业/结业日期: _____			
申请形式	<input type="checkbox"/> 取消限制 <input type="checkbox"/> 职务签证 <input type="checkbox"/> 考试发证 <input type="checkbox"/> 值班水手/机工换证 <input type="checkbox"/> 补发 <input type="checkbox"/> 到期换证 <input type="checkbox"/> 其他 <input type="checkbox"/> 台湾船员换证 <input checked="" type="checkbox"/> 特殊时期到期换证					
现持适任证书	航区: 无限航区 等级: 3000总吨及以上 职务: 船长 证书号码: AGA111201511064 签发日期: 2015年10月28日 (GMDSS适任证书) 职务: GMDSS 通用操作员 证书号码: AGA111201511064 签发日期: 2015年10月28日					
申请适任证书	航区: 无限航区 等级: 3000总吨及以上 职务: 船长 取消限制项目: 不适用于客船。					

2.4 Confirmation of Declaration of Certificate of Competency

Please check the accuracy of the application information again before applying, and click apply after reading the statement of responsibility.

3. Contact Details for Enquiry

- Shanghai MSA: +86 21 55130095 or 55129235
- Tianjin MSA: +86 22 58876823 or 58876827
- Liaoning MSA: +86 411 82624490
- Hebei MSA: +86 335 5366991 or 5366798
- Shandong MSA: +86 532 58663907
- Zhejiang MSA: +86 571 86552898
- Fujian MSA: +86 591 83838852
- Guangdong MSA: +86 20 34002611
- Guangxi MSA: +86 771 5582691
- Hainan MSA: +86 898 68626071 or 68626185 or 68626060
- Jiangsu MSA: +86 25 83520114
- Heilongjiang MSA: +852 88912452
- Shenzhen MSA: +852 83797009 or 83797065
- Lianyungang MSA: +86 518 82231740 or 82312893

4. Miscellaneous

Expiry of the Guide is subject to the time when the epidemic is deemed finished. The Chinese MSA shall make a pre-notification so please pay an attention to the MSA's website.