

# PROCEDURES FOR THE DEPARTURE OF SEAFARERS TO WORK ON SHIPS

in accordance with the Resolution of the Cabinet of Ministers of Ukraine of September 2, 2022, No. 992

The Cabinet of Ministers of Ukraine introduced amendments to the Rules for crossing the state border by Ukrainian citizens and determined the Procedures for permitting seafarers to leave Ukraine for work on sea vessels and vessels of inland navigation.



The Rules define three categories of seafarers:



students (cadets) of educational institutions;



seafarers – crew members of the vessels leaving through the ports of Ukraine;



seafarers who cross the state border for departure through other checkpoints.

## DEPENDING ON THE CATEGORY, SEAFARERS MUST PROVIDE THE FOLLOWING DOCUMENTS TO OFFICIALS OF THE STATE BORDER GUARD SERVICE.

### List of Submitted Documents

| List of Submitted Documents  | Students (cadets)      | Crew members of vessels leaving ports of Ukraine | Seafarers who will cross the border at checkpoints |
|--|------------------------|--|--|
| Seaman's Book  | YES                    | YES  | YES  |
| Proof from the educational institution about undergoing practical training   | YES                    | NO   | NO   |
| Military registration documents with appropriate marks from the Territorial Recruitment and Social Support Center and information on a person's perspective on military duty | YES                    | NO SUBMISSION REQUIRED                           | YES  |
| Crew list  | NO                     | YES  | NO   |
| Confirmation from the Maritime Administration on receipt of copies of educational and qualification documents, issued in an arbitrary form                                   | NO                     | YES  | YES  |
| Valid employment contract for work on a ship or a letter from the shipowner/ship's operator about the intention to conclude such a contract                                  | NO SUBMISSION REQUIRED | NO SUBMISSION REQUIRED                           | YES  |

## HOW TO GET A PERMIT PERMIT SHALL BE GRANTED BY THE TERRITORIAL RECRUITMENT AND SOCIAL SUPPORT CENTER

In order to obtain permit to leave, a seafarer must apply to:

**1** The State Service of Maritime and River Transport of Ukraine (<https://marad.gov.ua/ua>) that shall issue confirmation on receipt of copies of educational and qualification documents.

**The deadline for issuing confirmation is two days from the receipt of certified copies of documents from seafarers.**

**2** Within 7 days after obtaining confirmation from the State Service of Maritime and River Transport of Ukraine on receipt of copies of educational and qualification documents, seafarers must apply to the regional (city) Territorial Recruitment and Social Support Center in order to obtain the departure permit.

**The Rules do not specify a time limit for granting a permit.**

**The period of a seafarer's stay outside Ukraine cannot exceed the term of his employment agreement (contract).**